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SERIES I No. 17

# OFFICIAL GOVERNMENT OF GOA GAZETTE



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## NOTE

There is a Supplement issue to the Official Gazette, Series I No. 16 dated 19-07-2024, namely:— Supplement dated 19-07-2024 from pages 479 to 484, Notifications from Department of Goa State Research Foundation.

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**GOVERNMENT OF GOA**

Department of Animal Husbandry &  
Veterinary Services

**Notification**

13-91/MS Kamd/2024-25/1603

Read: Mukhyamantri Sudharit Kamdhenu Scheme notified vide Notification No. 13-91/MS Kamd/2023-24/1640 dated 07-07-2023, published in Official Gazette, Series I No. 15 dated 13-07-2023.

**Mukhyamantri Sudharit Kamdhenu Scheme**

*Introduction.*— Mukhyamantri Sudharit Kamdhenu Scheme shall come into force with modification from the date of Notification on Government of Goa Official Gazette.

This Mukhyamantri Sudharit Kamdhenu Scheme is strictly based upon the applicant fulfilling the following conditions:-

a. The applicant has to be bonafide resident of Goa for at least 15 years.

b. Shall possess a Pucca cattle shed with cement flooring for housing the animals proposed to be reared.

c. Undertake to strictly stall feed the animals and not allow open grazing except in open paddock surrounding the cattle shed.

d. New applicant compulsorily has to undergo dairy training as decided by the Department of AH & VS at the designated training centre. Fresh applicants who are old traditional dairy farmers and are currently engaged in dairy activities themselves having crossbred animals/ improved Buffaloes/Indigenous cattle, but had not availed the Kamdhenu Scheme could be exempted from undergoing the dairy training and will be considered only on recommendation from the Area Officer.

The main reason for the success of the dairy programme in India is the involvement of milk producers in setting up their own organizations for milk production enhancement, milk procurement, processing and marketing. Dairying, as a subsidiary source of income, is a real relief to most of these weaker groups in society.

Animal Husbandry plays a vital role in providing household nutritional security, increased income, and employment especially of women and in rural transformation. Livestock provide economic security and social status to the family. Concentration of Livestock in general and small ruminants in particular, is in marginal, small and semi-medium holding, which mostly represent poorer sections of the society. Thus progress in livestock sector is directly related to a more balanced development of rural economy and upliftment of the poor sections of the society.

Dairying with high yielding crossbred cattle, Improved She Buffaloes and Indigenous breeds namely Sahiwal, Gir, Red Sindhi, Rathi and Tharparkar has become a remunerative business. Studies have shown that dairy enterprise as against crop in rural areas was on the top with regard to profit in marginal, small and medium holding. Dairying and crop production together for small farmers having irrigated land was more profitable than crop farming alone. Animal Husbandry components provide easy cash; therefore, small farmers prefer it to crop production.

To begin with and in order to accelerate at fast pace the daily milk production in the State the scheme is intended to be implemented with full zeal throughout the State.

*Objectives of the Scheme.*— The main objectives of the scheme are:

- ❖ To help the farmers to get financial assistance for the purchase of Cross bred Cows, Improved She Buffaloes and Cows

of Indigenous breeds namely Sahiwal, Gir, Red Sindhi, Rathi and Tharparkar for his Dairy Unit.

- ❖ To promote self employment in the Dairy Sector.
- ❖ To boost the milk production in the State and to make state self sufficient.
- ❖ To strengthen the Dairy Co-operative movement in the State.
- ❖ To ensure sustainability and provide improved income and livelihood.
- ❖ To also encourage the scheduled tribe and scheduled caste communities.
- ❖ To create employment in the State.

*Eligibility.*—

- Farmer or his family who have availed the benefit of purchase of animals earlier under the different Kamdhenu Scheme since inception and has purchased less than 10 animals will be eligible to purchase the balance of remaining milch animals to make the total purchase to 10 milch animals.
- Any person residing in Goa for 15 years or more.
- Knowledge or experience in Cattle or Buffaloes farming or trained by the Department.
- Land for green fodder cultivation desirable.
- Applicant should have a cattle shed to undertake the scheme.
- Farmer having cattle shed on their own land can avail the scheme and have to submit the Affidavit in prescribed format. If any issue arises regarding the ownership of land/cattle shed applicant availing the scheme will be fully responsible if there is any claim/complain/objection from any person and shall be responsible and face any litigation or any legal consequences. Farmer who desires to have land/cattle shed on lease, the lease deed/MoU registered before Notary advocate/

/Agreement before Notary, Advocate for a minimum period of five years is to be submitted and the affidavit in the prescribed format. In no circumstances change in cattle shed will be allowed, if circumstances arises farmer has to return back the subsidy on pro-rata basis.

- One cowshed is permitted in a land having an area of minimum 400 square meters.
- Multiple applicants are permitted to avail the benefit of the scheme in the same survey number provided the share of undivided land is 400 sq. mtrs. for each applicant. The distance between the two cattle sheds should not be less than 5 meters on all sides having individual drainage system and roofing.
- Applications sanctioned earlier under the Scheme and lapsed after 22nd August, 2022 and which were revalidated and as well as those not revalidated all will be considered for revalidation up to 30th September, 2024 and on submission of the request letter for revalidation.
- The applicant desiring revalidation of lapsed order has to apply within one month after the publication of the Gazette.
- The loose housing system in Dairy is considered with cattle shed and open area (Paddock) between 80-200 sq. ft. per animal.
- The farmer/applicant whose spouse are Government Employee must submit a declaration on their behalf to this Department stating the Department of the spouse, designation, place of posting and mobile number.

*Documents to be produced.—*

- Residence Certificate from Mamlatdar/ /Sarpanch of minimum 15 years.
- Consent for seeding & Authentication of Aadhar/UID number.
- Affidavit in prescribed format regarding ownership of Cattle Shed.

- Caste Certificate of SC/ST/Dhangar.
- Letter from financing institution having Electronic Clearance System (ECS) willing to finance the beneficiary.
- Passport size photograph of the applicant.
- Self Declaration where the applicant's spouse is a Government employee.

*Detail Guidelines of the Scheme.—* 1) The scheme intends to provide self-employment to the youth by assisting the youth or any person desirous in establishing a Dairy Farm. Under the Scheme the farmer can buy Cross Bred Cows/Improved She Buffaloes/ /Indigenous breed cows namely Sahiwal, Gir, Red Sindhi, Rathi and Tharparkar in one or more phases.

2) The eligible applicant should purchase the sanctioned animals within one year of sanction of the approval order. No revalidation is permitted.

3) Unit cost of the Cross Bred Cow/ Improved She Buffalo/Indigenous breed cow namely Sahiwal, Gir, Red Sindhi, Rathi and Tharparkar shall be limited to Rs. 70,000/- per animal expected to yield 2700 liters of milk per lactation for the purpose of release of subsidy.

4) Subsidy on the cost of the animal shall be as follows:

SUBSIDY			
Category			
No. of Animals	%	Category	Amount Rs.
01 to 05	90	All categories	63000/-
06 to 10	90		63000/-

The eligible subsidy shall be credited to the Bank account of the beneficiary through ECS system of the concerned Financing institution.

OR

One time relaxation, to those who have been issued orders previously under the INFRASTRUCTURE COMPONENT OF KAMDHENU SCHEME (SUDHARIT) AMENDED 2021 will be allowed to purchase a maximum of 20 milch animals.

Similarly applicants who were issued orders to purchase milch animals under the KAMDHENU SCHEME (SUDHARIT) AMENDED 2021 but could not purchase the animals because of the ban imposed due to LSD outbreak are permitted to purchase maximum of 20 milch animals (after revalidation of the order). In such cases the subsidy for the milch animals purchased will be as below:

No. of Animals	%	Category	Amount Rs.
01 to 10	90%	All categories	63000/-
11 to 20	75%		52500/-
21 to 100	50%		35000/-

5) Incentives towards transportation of the animals at the rate of Rs. 2000/- (Rupees Two thousand only) per animal which is transported from outside the State of Goa through the Empanelled registered dealer for supply of milch animals or actual cost of transportation whichever is less shall be reimbursed to the beneficiary Bank account ECS along with subsidy amount. Also the transportation allowance maximum of Rs. 800/- per animal or actual cost of transportation for milch animals from CBF Coparde/Government Live Stock Farm Dhat to farmers cattle shed.

6) Under the Scheme, a beneficiary can purchase either crossbred cows/improved she buffaloes/indigenous breed cows namely Sahiwal, Gir, Red Sindhi, Rathi and Tharparkar.

7) The farmer has to produce a letter from the financing institution having ECS system, willing to finance him for purchase of milch animals or for Infrastructure Component of the Scheme.

8) All milch animals under the scheme have to be purchased from the Registered Supplier appointed by the Government.

a) Fulfilling all the conditions laid as required under Mukhyamantri Sudharit Kamdhenu Scheme viz. a well constructed Cattle Shed with pucca flooring and roofing, manger and dung channel or cattle shed fulfilling above criteria along with open area (Paddock) and following

appropriate feeding and management practices.

b) Each farmer is permitted to purchase Crossbred cows, Improved She Buffaloes/ /Indigenous breed cows namely Sahiwal, Gir, Red Sindhi, Rathi and Tharparkar from outside the State. Farmers who have availed any Govt. dairy scheme earlier as well as Traditional dairy farmers having crossbred animals currently engaged in dairy business as well as fresh entrants who have undergone Dairy training are permitted to purchase on recommendation of the local Area Officer. Purchases of milch animals are permitted in two phases only with a maximum of 5 animals in each phase.

c) Obtain prior written permission well in advance from the Department before undertaking purchases through registered dealer.

d) Be a member of the Local Dairy Society/Bachat Gat/Self help groups. The dairy farmers who are interested in branding their dairy products without membership of local milk unions may be permitted.

9) Upon purchase of milch animals supplier should intimate Director and local area officer within 24 hours of completion of purchase.

10) It shall be the sole responsibility of the supplier to insure the animals for Transit Insurance which is mandatory to take care of any uneventful incidence during transportation. Further the animals are to be compulsorily insured by the financial institution and beneficiary within 07 days of their arrival in the farm.

11) On purchase of animals the Officer has to submit the health certificate, purchase statement, purchase receipt, transport receipt to the financial institution for insuring the animals (within a week after purchase) and other required formalities, duly certified by the Assistant Director/Area Veterinary Officer along with the farmer and Bank Officials.

12) The Purchase statement and documents as stated at '11' above shall be submitted to

Head Office by the financial institution within 2 weeks of effecting purchase so as to enable release of subsidy.

13) Identification of animals purchased through this scheme must be done through RFID/ear tags or animals on reaching in the cattle shed of the farmer microchipping of the animals to be undertaken. The existing crossbred cows/Improved she buffaloes/Indigenous breed cows namely Sahiwal, Gir, Red Sindhi, Rathi and Tharparkar shall be identified by microchipping and INAPH ear tags.

14) Release of subsidy will depend on the receipt of the documents mentioned at clause (11) above, which should be submitted duly completed, by the Financing Institution through the area Officer along with the xerox copy of the passbook, within a month by the farmer.

15) Animals purchased under the Scheme should be insured for minimum period of a 3½ years under the Comprehensive Insurance Policy with such Insurance Agency/company as the Department may from time to time notify (approved by the Government). It shall be the sole responsibility of the beneficiary to insure the animals immediately on purchase. The Government shall not be responsible in the event of the death of the animal or otherwise. The respective Financing Institution shall be responsible for the tie up arrangement of insurance cover between the beneficiary and the insurance Company. The premium towards insurance should be initially borne by the beneficiaries/financing institution, the Department shall reimburse the premium amount to a maximum of Rs. 16,625/- (Rupees Sixteen thousand six hundred twenty five only) per animal directly to the financing institution, together with the subsidy amount on receipt of all the required documents in order.

16) The animals purchased under the Scheme cannot be disposed off for a minimum period of 3½ years. In case of default, Government shall recover subsidy amount paid to beneficiary of the milch animals,

insurance premium and transportation cost on "pro-rata basis" from the amount of subsidy released and kept in financial institution as back ended subsidy or under Land Revenue Code. Also the beneficiary due to unforeseen circumstances is unable to rear the milch animals the same can be disposed off after taking the permission from the Department and re-paying the subsidy on "pro rata basis". In case of unfortunate death of the beneficiary the Government may waive off the subsidy, on returning the milch animals back to the Government in case no family members willing to rear the milch animals.

17) a) In case of death of animal, outstanding loan amount (in case of regular installments) pertaining to that animal shall be paid directly to the financing institution to the beneficiary's loan account from the death claim amount reimbursed by the insurance company and balance claim amount shall go to Government.

b) In the event of unfortunate death of the animal within one month from date of purchase, beneficiary has to report in writing to Area Officer within 24 hours of death. The post mortem of the animal is mandatory and photographs of post mortem conducted along with the Officer is required and the death of the animal should not be due to negligence on the part of the beneficiary, the cost of the animal shall be directly credited to the account of the beneficiary.

18) In the event of the animal undergoing Permanent Total Disability (PTD) after duly certified by team of experts appointed by the Directorate of A.H. & V.S. for that purpose the farmer has option to dispose off the animal under the intimation to Directorate of A.H. & V.S., Panaji-Goa.

19) The animals purchased under the scheme will be covered under Comprehensive Insurance Policy for a period of 42 months and the premium towards insurance will be Rs. 16,625/- (maximum).

20) The Government may relax any of the clauses/conditions if deemed necessary.

21) The financial institution should take permission from the Department of AH & VS before closing the Kamdhenu Scheme loan account of the beneficiary.

22) Once a subsidy is released by Department loan EMI may be rescheduled by the financial institution on the balance principal amount.

23) a) The roofing material for the cattle shed should be of fire resistant materials as precautionary measure to prevent due to unavoidable circumstances catching of fire due to short circuit etc.

b) The shed should have pucca flooring, pucca manger and dung channel for housing the Cattle/Buffalo.

c) The cattle shed should not be constructed in low lying area, near to river banks or large sources of water which are prone to water logging and flooding due to heavy rainfall. Similarly applications with cattle shed being constructed in areas prone to water scarcity will not be considered.

d) Photograph of the cattle shed along with the applicant duly certified by Area Officer.

24) Any excess amount received by the beneficiary to be recovered under the Scheme, will be done from milk incentive Scheme/or any other schemes of the Department/under Land Revenue Code.

25) The Mukhyamantri Sudharit Kamdhenu Scheme application or online application will be scrutinized by the Committee constituted by the Director.

26) Those having more than 25 cattle require the consent of the Goa State Pollution control Board to avail the scheme and as such the owner of cattle shed should apply for consent from the Goa State Pollution Control Board and produce the same to the Department of AH & VS. As per the guidelines for Environmental management of Dairy farms and as per order passed by Hon'ble NGT on 20-05-2020 in the matter of O. A. No. 46/2018.

27) Those farmers who have availed benefits of the Kamdhenu Scheme (Sudharit) Amended or will avail the benefit of Mukhyamantri Sudharit Kamdhenu Scheme will not be eligible for availing benefits of Community Dairy Farming Scheme (Amended 2021) or any other Community Dairy Farming Scheme when amended and vice versa.

28) Sale of Heifers/Cow-Farmers within Goa rearing calf to cow and are desirous of selling their Heifers/Cow may do so under Mukhyamantri Kamdhenu Sudharit Scheme, subject to the following conditions:

a. The farmer has minimum of 5 milch animals in his/her shed and registered with the department.

b. The animal to be considered for sale has been registered with the department through INAPH ear tagging at least 12 months prior with prescribed application.

c. The animals should be healthy, young, regularly vaccinated not exceeding 5 years of age and of 1st, 2nd and maximum 3rd lactation. In case of heifers, they should be confirmed pregnant.

d. The farmers whose calves are covered under the Pashupalan scheme are also eligible for sale after attaining the age of 27 months. In such instances, the subsidy received by the beneficiary under Pashupalan scheme has to repay the complete subsidy to the Government before selling the Heifers/Cow. The Department will further terminate the agreement bond of the scheme with the farmer of the registered calf if to be sold.

e. The price of the animal in question will be ascertained by a committee of officials from Dept. of AHVS and valuation certificate will be issued for the same. The Department has the right to accept or reject any or all such animals for the sale under Mukhyamantri Kamdhenu Sudharit Scheme without assigning any reason and it will be binding on the owner of the animal.

f. After purchase of milch animals of the 1st phase and if the mortality is more than 40% than further benefit of the Scheme will not be allowed including the purchase of milch animals of the 2nd phase even if sanctioned.

29) The forms for registration of the animal to be sold under the Mukhyamantri Sudharit Kamdhenu Scheme will be available in all the Veterinary Hospitals/Dispensaries.

30) The processing fees for the Mukyamantri Sudharit Kamdhenu Scheme will be Rs. 200/- for General Category/OBC and Rs. 25/- for SC/ST/Dhangar Category.

31) In case the milch animals which are purchased under the Kamdhenu scheme are found to be present at the public place/roads than the entire subsidy will be recovered from the farmer.

32) In the event of animal yielding less than 50% of expected milk yield as stated at the time of purchase within 45 days from the date of calving, beneficiary has to report in writing to Area Officer and copy marked to the Director of Animal Husbandry & Veterinary Services immediately. Pursuant of confirmation and verification of milk yield less than 50% of expected milk yield at the time of purchase by the said officer within 72 hours of intimation by farmer and on being satisfied by the Officer concerned that the milk yield is less than 50% of expected milk and is not due to negligence in feeding and management on the part of beneficiary, than the cost of the animals shall be directly credited to the loan account of the beneficiary (maximum Rs. 70,000/-). Such animal shall be the property of the Government and the beneficiary has to return the animal to the Government designated Farm at his own cost. Value of such animals shall be determined by the valuation committee appointed by the Department and the said animal is proposed to be returned to the seller for the price to be determined by the Departmental committee and the proceeds shall be deposited to Government Treasury by the Department. This is only

applicable for the purchase of animals at Cattle sale organized at Cattle Breeding Farm, Copardem/Dhat of this Directorate and not applicable for the animals purchased by the farmers from other States.

*Interpretation.*— If any question arises regarding interpretation of any clause, word, expression of the scheme, the decision shall lie with Government, which shall be final and binding on all concerned.

*Note:* This scheme is valid for three years from the date of Notification 7th July, 2023 or 13th July, 2023 and can be extended further after evaluation.

*Procedure for Application.*— 1. The farmers interested in availing this facility will have to apply in a prescribed application form through Area Assistant, Director/Veterinary Officer.

2. A non-refundable processing fee of Rs. 200/- (Rupees Two hundred only) and for SC/ST/Dhangar Rs. 25/- (Rupees Twenty five only) shall be collected at the time of accepting the application at the respective Government Dispensary or Hospital.

3. On processing the cases (within 15 days) the Assistant Director/Veterinary Officer of the respective Hospital/Dispensary shall submit the application of all farmers eligible under the scheme to the Director of Animal Husbandry and Veterinary Services, for sanction by the Department.

4. Applications should be received in triplicate (Original plus 2 photocopies) along with all the documents as mentioned in guideline of the scheme.

The following documents are required to release the subsidy.

1. The prescribed purchase statement should be certified and stamped by the Area Veterinary Officer/Assistant Director and Official of the Financing Institution and should be signed by the beneficiary.

2. Purchase and transport receipt should be attested with a stamp by the Area Veterinary Officer/Assistant Director and Official of the financing institution and

beneficiary, which should be enclosed along with the purchase statement mentioned at 1 above.

3. Proof of Insurance should also be enclosed together with the purchase statement.

4. Agreement bond sworn before Notary/Magistrate on stamp paper as per rule in force in Departmental prescribed format.

5. Subsidy will then be released as per the pattern of the scheme.

#### AFFIDAVIT

I, the undersigned Shri/Smt..... major of age, son/daughter/wife/widow of..... Indian national, resident of (full address)..... in the State of Goa do hereby solemnly affirm an oath and submit as under:-

1. I say that, I am residing at the above said address.
2. I say that, I am in, lawful possession & ownership rights over land and cattle shed in the plot bearing Survey No. .... Sub-Div No. .... of Village ..... Taluka ..... Property known as .....
3. I say that, I will be fully responsible if there is any claim/complaint/objection from any person and I am responsible and shall face any litigation or any legal consequences.
4. I say that, I am executing the Affidavit in order to produce the same in the office of Directorate of Animal Husbandry & Veterinary Services, Panaji-Goa to avail the financial benefits under the Mukhyamantri Sudharit Kamdhenu Scheme.
5. I say that, the content of para 1 to 4 above of the affidavit are true to the best of my knowledge and belief.

Solemnly affirmed on this ..... day of .....20 ..... at.....

Identified by

Deponent

Name:

Name:

Full Address

#### INFRASTRUCTURE COMPONENT OF

#### **Mukyamantri Sudharit Kamdhenu Scheme**

It is felt that the Farmer should be encouraged to construct Cattle Shed in scientific way and in order to do so Financial Assistance is required. It is proposed to subsidize 80% of Construction cost for a cattle shed with an Area of 5.4 Sq. mtr. per animal and the construction cost @ Rs. 6000/- per sq. mtr. Unit should be of maximum 10 Milch Animals and subsidy limited to maximum of 10 Milch Animals per farmer.

#### **Unit of 10 Milch Animals**

Shed Area per Milch Animal 5.4 sq. mtr., 54 Sq. mtr.

Cattle shed cost @ Rs. 6000/- per sq. mtr. Rs. 3,24,000/-

**Subsidy @ 80% Rs. 2,59,200/-.**

Infrastructure Component is linked to Mukyamantri Sudharit Kamdhenu scheme. Release of subsidy shall be linked to purchase of 10 milch animals @ Rs. 25,920/- per animal, shall be released as the benefit



under Infrastructure component of Mukhyamantri Sudharit Kamdhenu scheme. Infrastructure subsidy shall be released after purchase of animals. Bank loan is compulsory.

OR

The loose housing system in Dairy is permitted with 54 sq. mtrs for 10 animals carpet area The maximum limit for the purpose of subsidy is Rs 25,920/- per animal for cattle shed and for open area (Paddock) between 80 to 200 sq. ft. per animal, which will not be entitled for subsidy.

**Farmer shall submit following documents at the time of application.**

- 1) Copy of land ownership document.
- 2) Form I & XIV document.
- 3) Construction License should be in the name of the Applicant.
- 4) Survey Site plan.
- 5) Approved Cattle Shed plan from Government Authorized Engineer/Architect.
- 6) Copy of Bank Passbook/Mandate form from financial institution.
- 7) License from the Panchayat/Municipality for the Construction of Cattle shed. TCP clearance is mandatory for construction of Cattle shed.
- 8) Willingness from Bank/financing Institution ready to finance.
- 9) Residence certificate from the Mamlatdar/Sarpanch for 15 years.

**Documents required for release of Subsidy after completion of unit:**

1. Valuation certificate from an Approved Valuer.
2. Occupancy Certificate from Panchayat/Municipality.
3. Receipts/Vouchers towards completion of Cattle Shed.
4. Completion Certificate from Area Assistant Director/Veterinary Officer.
5. Notarized agreement Bond in prescribed format.

—————  
APPLICATION FORM

Sl. No.

GOVERNMENT OF GOA

Directorate of Animal Husbandry & Veterinary Services  
Patto, Panaji-Goa

INFRASTRUCTURE COMPONENT OF  
MUKHYAMANTRI SUDHARIT KAMDHENU SCHEME

Photograph  
of the  
Applicant

1. Name of the applicant: \_\_\_\_\_  
Surname                      First name                      Father's/Husband's name
2. Permanent address: \_\_\_\_\_  
\_\_\_\_\_
3. Age: \_\_\_\_\_
4. Property documents & Form No. I & XIV or N.O.C from owner of property: \_\_\_\_\_
5. Construction License of Panchayat/Municipality:
6. Approved Plan of cattle shed:
7. Name of the Bank financing the expenditure:
8. Total number of animals to be housed in the cattle shed: \_\_\_\_\_
9. Bank Pass Book with account number.

10. Willingness from bank/financing institution ready to finance.
11. Residence Certificate from the Mamlatdar/Sarpanch for 15 years.

Signature of the applicant  
Name  
Address

Date:

**For Office use only**

On verification it is observed that:

1. Total number of existing animals \_\_\_\_\_
2. Total No. of animals to be purchased \_\_\_\_\_
3. Total Infrastructure subsidy eligible on construction of shed \_\_\_\_\_
4. Recommendation \_\_\_\_\_

Signature of the Asst. Director/  
/Veterinary Officer

Signature with stamp

**CERTIFICATE**

(To be submitted along with the receipts duly certified)

This is to certify that I have personally inspected and verified the shed belonging to Shri/Smt ..... resident of ..... who has constructed a new pucca shed or extended the old shed, in accordance to the guidelines of the scheme. Further, I hereby state that the shed is completed in all respects and fit for housing ..... animals.

I further hereby certify that, what is stated above is true to the best of my knowledge and belief and I recommend the release of infrastructure subsidy to Shri/Smt .....

*Signature*

(Name of the Officer Incharge  
with office stamp)

Place:-

Date:-

- Encl: 1. Valuation certificate from an Approved Valuer.  
2. Occupancy Certificate from Panchayat/Municipality.  
3. Receipts/Vouchers towards completion of Cattle Shed.  
4. Completion Certificate from Area Assistant Director/Veterinary Officer.  
5. Notarized agreement Bond in prescribed format.

By order and in the name of the Governor of Goa.

Dr. *Nitin S. Naik*, Director & ex officio Joint Secretary (AH).

Panaji, 11th July, 2024.

## Inspectorate of Factories and Boilers

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**Notification**

VI/FAC-6(L-1)Part-1/IFB-23-24/1758

The following draft Rules which the Government of Goa proposes to make in exercise of the powers conferred by section 112 of the Factories Act, 1948 (Central Act No. 63 of 1948) so as to further amend the Goa Factories Rules, 1985, are hereby pre-published as required by section 115 of the said Act for information of all the persons likely to be affected thereby and notice is hereby given that the said draft Rules will be taken into consideration by the Government after the expiry of a period of forty-five days from the date of publication of this Notification in the Official Gazette.

All objections and suggestions to the said draft Rules may be forwarded to the Secretary (Factories and Boilers), Government of Goa, Secretariat, Porvorim before the expiry of the said period of forty-five days so that they may be taken into consideration at the time of finalization of the said draft Rules.

**DRAFT RULES**

In exercise of the powers conferred by section 112 of the Factories Act, 1948 (Central Act No. 63 of 1948) and all other powers enabling it in this behalf, the Government of Goa hereby makes the following rules so as to further amend the Goa Factories Rules, 1985, namely:—

1. *Short title and commencement.*— (1) These rules may be called the Goa Factories (Seventeenth Amendment) Rules, 2024.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. *Amendment of rule 6.*— In sub-rule (2) of rule 6 of the Goa Factories Rules, 1985 (hereinafter referred to as the “principal Rules”), for the Schedule, the following Schedule shall be substituted, namely:—

**“SCHEDULE****Scale of fees payable for licence and annual renewal of licence by Factories**

Quantity of H. P. Installed (Maximum H. P.)	Maximum number of workers to be employed on any day during the year									
	Upto 9	From 10 to 20	From 21 to 50	From 51 to 150	From 151 to 250	From 251 to 500	From 501 to 1000	From 1001 to 2500	From 2501 to 4000	4001 and above
	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
Nil	0	420	735	3150	4400	8800	17600	35200	52800	69300
Upto 10	630	1155	2835	6300	8800	13200	26400	52800	69300	85800
Above 10 but not above 50	840	3150	4200	8400	13200	17600	35200	64900	79200	94600
Above 50 but not above 100	3150	4200	6300	12600	17600	26400	44000	77000	85800	103400
Above 100 but not above 500	6300	7350	10500	25200	35200	44000	64900	85800	103400	119900
Above 500 but not above 1000	11000	12100	22000	35200	48400	57200	85800	103400	119900	137500

Above 1000 but not above 2000	15400	20900	28600	48400	57200	69300	94600	119900	137500	160600
Above 2000 but not above 5000	20900	28600	48400	57200	69300	94600	119900	137500	160600	174900
Above 5000 but not above 10000	30800	40700	71500	84700	103400	141900	189200	217800	233200	261800
Above 10000	45100	61600	106700	125400	160600	217800	276100	320100	348700	392700

Note:- (1) In respect of application made through online mode, fees shall be paid through e-challan payment gateway.

(2) Fees payable under this rule shall be increased by five percent of such fees last payable, at the beginning of each calendar year with effect from 01-01-2026."

3. *Substitution of rule 8.*— For rule 8 of the principal Rules, the following rule shall be substituted, namely:—

"8. *Amendment of licence.*— (1) A licence under rule 7 may be amended by the Chief Inspector.

(2) A licensee shall be required to have his licence amended if there is change in the name of the factory or change in the organization status or revision in the site on which the factory is situated or by virtue of addition or deletion to the premises in which the factory is situated or change in the manufacturing process, or addition of new process or deletion of process, or if the factory, for which the licence is granted, exceeds the limits specified in the licence in regard to horse-power or the number of workers employed.

(3) The licensee whose licence is required to be amended under sub-rule (2), shall submit to the Chief Inspector an application in Form No. 2 duly filled in and signed stating the nature of the amendment along with applicable documents as per annexures to Form No. 2. Where application for the amendment of licence is duly made in accordance with these rules, the Chief Inspector shall within a period of twenty-one days from the date of receipt of application, amend the license or refuse the amendment thereof specifying

the reasons therefor failing which the factory in respect of which the licence is to be amended shall be deemed to be duly amended:

Provided that no amendment of the licence shall be necessary in respect of changes in the number of workers or horse-power or both unless such changes involve higher licence or renewal fee.

*Explanation.*— For the purpose of this rule, change in the manufacturing process, or addition of new process or deletion of process shall not include change which does not result in change in the category of the finished products being manufactured. However, any such change, which results in change or addition or deletion of raw materials being used, the same shall be intimated, alongwith the complete details of the raw materials added or deleted, to the Chief Inspector at least fifteen days before such change.

(4) Where a licence is required to be amended under sub-rule (2) is for—

(a) change in the name of the factory or change in the organization status, the fee to be paid for such amendment shall be five hundred rupees;

(b) change in the name of the factory due to acquisition or merger taking place, the application for amendment of license and notice of occupation shall be given by the new occupier in whose name the license is to be transferred and the fee to be paid for such amendment shall be five thousand rupees;

(c) revision in the site on which the factory is situated by virtue of addition

or deletion to the premises in which the factory is situated, the fee to be paid for such amendment shall be five hundred rupees;

(d) change in the manufacturing process, or addition of new process or deletion of process, the fee to be paid for such amendment shall be five hundred rupees; and

(e) exceeding the limits specified in the licence in regard to horse-power or the number of workers employed, the fee to be paid for such amendment shall be equal the difference between the licence or renewal fees due on the basis of the higher number of workers and horse power and the fees for the grant of licence or renewal thereof already paid for the year or part thereof.”.

4. *Amendment of rule 11.*— In rule 11 of the principal Rules, sub-rules (3) and (4) shall be omitted.

5. *Amendment of rule 90 O.*— In rule 90 O of the principal Rules, in sub-rule (2), for the expression “or three months certificate course in Associate Fellow of Industrial Health offered by the Directorate General of Factory Advice Services and Labour Institute (DGFASLI) Mumbai”, the expression “or three months certificate course in Associate Fellow of Industrial Health offered either by the Directorate General of Factory Advice Services and Labour Institute (DGFASLI) Mumbai or an Institute approved by the Central Government/any State Government/Union Territory Administration, in accordance with the guidelines issued by DGFASLI” shall be substituted.

6. *Amendment of rule 95.*— In rule 95 of the principal Rules, in sub-rule (1), in the proviso, for the expression “or a three months certificate course in Associate Fellow of Industrial Health offered by the Directorate General Factory Advice Services and Labour Institutes, Mumbai”, the expression “or three months certificate course in Associate Fellow of Industrial Health offered either by the Directorate General of Factory Advice Services and Labour Institute (DGFASLI) Mumbai or an institute approved by the Central Government/any State Government/Union Territory Administration, in accordance with the guidelines issued by DGFASLI” shall be substituted.

7. *Substitution of Form No. 1.*— For Form No. 1 to the principal Rules, the following Form shall be substituted, namely:—

—————  
“FORM No. 1

(See rule 3)

Application for Approval of Plans to Construct, Extend or take into use  
any Building as a Factory or Revision in Plant and Machinery Layout  
or Revision in Site on which the Factory is situated

(1) Application for - (Tick one or more, as applicable)

- |   |   |       |
|---|---|-------|
| (a) Constructing a new building                   | : | _____ |
| (b) Extending the existing building               | : | _____ |
| (c) Taking into use any building as a factory     | : | _____ |
| (d) Revision in Plant and Machinery Layout        | : | _____ |
| (e) Revision in site on which factory is situated | : | _____ |

(2) Occupier's details in block letters

- |                         |   |       |
|-------------------------|---|-------|
| (a) Full Name           | : | _____ |
| (b) Residential Address | : | _____ |

\_\_\_\_\_  
 \_\_\_\_\_  
 Phone No. \_\_\_\_\_  
 Mobile No. \_\_\_\_\_  
 e-mail id. \_\_\_\_\_

(3) Full name and postal address of factory including Phone No.

(a) Name : M/s. \_\_\_\_\_  
 \_\_\_\_\_

(b) Address : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Phone No. \_\_\_\_\_  
 e-mail id. \_\_\_\_\_

(4) (a) Whether already registered as a factory : Yes/No

(b) If yes,

(i) Registration No. : \_\_\_\_\_

(ii) Licence No. : GOA/ \_\_\_\_\_

(iii) Valid upto : \_\_\_\_\_

(c) Has the construction work been started? : Yes/No

If yes, date of start : \_\_\_\_\_

(d) Has the construction work been completed? : Yes/No

If yes, date of completion. : \_\_\_\_\_

(e) Has the manufacturing process commenced? : Yes/No

If yes, date of commencement : \_\_\_\_\_

(f) How many workers were employed on the first day of the commencement of the manufacturing process? : \_\_\_\_\_

(g) From which date you are employing more than 19 workers with the aid of power or more than 39 workers without the aid of power? : \_\_\_\_\_

(h) What is/will be the maximum number of workers employed per day? (Maximum, counting all shifts in the entire factory) : Male - \_\_\_\_\_  
 Female - \_\_\_\_\_

(i) What is/will be the maximum number of workers working in the entire factory at any one time? : Male - \_\_\_\_\_  
 Female - \_\_\_\_\_

(j) Does it fall in THE FIRST SCHEDULE under section 2 (cb) of the Factories Act, 1948. : Yes/No

If yes, state the category as per THE FIRST : \_\_\_\_\_  
 SCHEDULE of the Factories Act, 1948.  
 (Details given in Annexure V hereto).

(k) Dangerous Manufacturing Process or Operation carried on or to be carried on as per rule 131 of the Goa Factories Rules, 1985 along with No. of workers proposed to be/engaged in each dangerous manufacturing process or operation (Details given in Annexure VI hereto)	Sr. No.	Schedule No. as per Rule 131	No. of workers
	1		
	2		
	3		

(5) Other Particulars:

(i) Permission/Approval/NOC from Local Authority i.e. Municipal Corporation or Council/Panchayat/Goa Industrial Development Corporation along with photo copy of approved plans (in case of construction, extension or taking into use any building as a factory). : \_\_\_\_\_

(ii) Approval from Goa State Pollution Control Board as under:-

(a) For new factories, Consent to Establish : \_\_\_\_\_

(b) For existing factories, Consent to Operate and Hazardous Waste Authorization : \_\_\_\_\_

(iii) Approval/License from Petroleum and Explosives Safety Organization in case of factories using/manufacturing/storing explosives, flammable or non-flammable or toxic or non-toxic compressed gas, petroleum product or any other inflammable substance. : \_\_\_\_\_

(iv) List of directors/partners in case of company/ firm with their permanent address and telephone numbers. : \_\_\_\_\_

(v) Board Resolution appointing one of the Directors/Resolution appointing one of the Partners as Occupier of the factory as per Annexure-I hereto. : \_\_\_\_\_

(vi) Ownership documents of the premises i.e. Sale Deed/Lease Deed/Sub-Lease Deed/Leave & License Agreement. : \_\_\_\_\_

(vii) List of raw material(s) used in the manufacturing process. : \_\_\_\_\_

(viii) List of finished products manufactured in the factory. : \_\_\_\_\_

(ix) Schematic flow chart of the manufacturing process. : \_\_\_\_\_

- (x) Brief description of the manufacturing process. : \_\_\_\_\_
- (xi) List of chemicals/oils/solvents/gases that are stored, produced or discharged to be given as per Annexure-II hereto. : \_\_\_\_\_
- (xii) Statistical data to be submitted as per Annexure-III hereto (to be obtained from Architect/Engineer) : \_\_\_\_\_
- (xiii) Stability Certificate of the building/shed/structure/work of engineering construction in case of completion of construction work. (to be obtained from Competent Person as defined under Rule 5) : \_\_\_\_\_
- (xiv) (i) List of machineries/equipment's with their power rating in HP : \_\_\_\_\_
- (ii) List of other power/steam generating equipment's along with their details. : \_\_\_\_\_
- (xv) Risk Analysis Report in case of Major Accident Hazard installation/Chemical Unit. (For new factories and in case of existing factories if there is any change) : \_\_\_\_\_
- (xvi) Plans in duplicate in blue print/CAD print signed by the occupier in original submitted in hard format. (Refer Annexure-IV hereto for guidelines of plan preparation) : Yes/No

Rubber stamp and Signature of the Occupier: \_\_\_\_\_

Name of Occupier: \_\_\_\_\_  
(in block letters)

Date:-

Notes: (1) Applicant shall be the occupier of the factory, as specified under the following circumstances:-

- (a) The proprietor of proprietary concern, or
  - (b) Anyone of the individual partners of the firm by consent from all other partners.
  - (c) One of the directors of the company nominated by Board of directors by resolution.
  - (d) The person appointed by notification to manage the affairs of the factory, owned or controlled by the Central Government or State Government or a local authority.
- (2) The application in this Form is not valid after 3 months from the date of submission, if plans are not approved.
- (3) Application made by a person other than the occupier of a factory will not be entertained.



## ANNEXURE - I

**Resolution****Extract of the Resolution passed in the Board of Directors Meeting/Partners Meeting held on**

..... At .....

Resolved that Shri ..... Director of the Company is nominated as 'Occupier' for the Company's factory at Plot No. .... Goa, for the purpose of the Factories Act, 1948 (Central Act No. 63 of 1948) and the Rules framed thereunder.

Certified by Company Secretary or Chairman

## ANNEXURE-II

**Details of Oil/Solvents/Petroleum Products/Chemicals/Gases  
those are Stored, Produced or Discharged**

Sr. No.	Name of the raw material/ /chemical/solvent etc.	Physical state at ambient temp.	Maximum quantity stored at a time in factory	Type/Mode of storage	Flash point in °C	Flammability	Toxicity	Exposure	Method of handling during manufacturing process
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

Raw materials

Intermediate products

Finished products

Name and Signature of the Occupier

Date:

## ANNEXURE - III

## Statistical Data

Sr. No. of work room, office room, etc. marked on plan	Name of room in factory	Length, breadth and height (all in metres of each room)	Total volume of each room in cubic metres	Total volume occupied by machinery of each room in cubic metres	Floor area occupied by machinery in square metres	Breathing space in cubic metres	No. & size of door	No. & sizes of window opening in the outer wall (at working level)	No. & size of ventilation & other roof opening (above working level)	Total area of windows and doors in the outer wall in square metres (8+9)	Total area of opening above working level in square metres	Maximum No. of persons who may be employed in the room at a time	Other remarks if any with respect of special arrangements made for ventilation
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)

**NOTE:—** Breathing space of at least 14.2 cubic metres shall be provided for every worker employed in that room and no account shall be taken of any space which is more than 4.2 mts. above the level of the floor of the room, for calculating the breathing space.

Signature of Architect/Engineer preparing the plans.

## ANNEXURE-IV

**For Reference of Occupier/Engineer/Architect-Guidelines  
for Preparing Plans**

- (1) Shall be submitted in blue print drawing or CAD print.
- (2) Shall be in duplicate.
- (3) Shall be signed by Occupier and the Engineer/Architect indicating his registration number with rubber stamp.
- (4) Shall be drawn to scale, suitably dimensioned:-
- (5) The site and block plan must be drawn to a scale of 1cm = 5 mts. with North direction shown.
- (6) The scale of building plans, elevations, equipment, layout, cross sections, must be drawn to a scale of 1cm = 1mt.
- (7) All dimensions shall be in metric systems.
- (8) Shall be prepared by a person having requisite qualifications such as an Architect registered with the Institution of Architects or Registered Engineer. Name and address of the Engineer/Architect to be given.
- (9) Site plan shall show immediate surroundings including adjacent buildings and other structures, roads, drains, etc., factory boundary shall be shown in green including all its premises and precincts therein.

**Layout Plans**

- (10) Shall show all the departments, sections, aisles, stairs, floor openings, pits, reservoir sumps, tanks, boiler house, coal yard, generator room, effluent plant, work benches, workshop, passageways through the working room, etc. giving access to the means of escape in the case of fire and emergency.

- (11) Shall show placement of machinery and equipment, including lifting machines, pressure plants, furnace, etc., indicating the distance of at least 1mt. between the machines, machines and adjacent walls, pillars, etc.
- (12) Shall show location of all the statutory facilities like latrines, urinals and washing facilities, cloak room, canteen, rest/shelter room, lunch room, first aid room, drinking water centre's, spittoons, etc., clearly marked and detailed plans with respect to each of these facilities.
- (13) Shall show all figures, dimensions, specifications, distances and necessary schedules of doors and windows, machineries and equipments on plans at proper places.
- (14) Shall show proposed changes of additions and alterations in the following distinctive colours:-
  - (i) Proposed extension in pink colour.
  - (ii) Proposed demolition in yellow colour.

### **Technical Specifications for Factory Buildings**

(1) *Site:—*

While considering the factory site, it shall be ensured that the proposed factory does not create any nuisance to the neighborhood including adjacent industries or the general population. In case a factory generating trade waste and effluents, then the care shall be taken to see that the same are disposed off in a manner approved by the Goa State Pollution Control Board.

In case of industrial units having a potential danger of creating a major hazard that the factory shall ensure that there is a green zone/clear distance around the factory including as per the directions given by the Court in regard to location safety aspects of factories.

(2) *Floor:—*

- (i) Floor shall be cemented.
- (ii) There shall be mastic flooring in flammable areas to eliminate sparks.

(3) *Height:—*

- (i) Height of the building will vary depending upon the manufacturing process. However minimum height from floor to the lowest point of the roof shall not be less than 3.75 mts.
- (ii) For spans of building upto 12 mts. the height shall not be less than 3.75 mts. for spans between 12-21 mts. the height shall not be less than 4.25 mts.
- (iii) In case of A/c rooms lesser height upto 2.12 mts. could be accepted depending upon the number of workers employed, size of the room, processes carried out, standby power supply, etc.

(4) *Windows and Skylights:—*

- (i) Sill height of windows at working level shall not be more than 1 mt.
- (ii) Windows shall be fully openable outwards.
- (iii) Shall not be less than 152.5 x 91.5 cms.
- (iv) Distance between the centres of consecutive windows shall not exceed 2.4 mts.
- (v) If natural lighting is inadequate, sufficient number of transparent sheets or glass tiles shall be provided.
- (vi) For building over 3.75 mts. height, every additional 3.75 mts. height is considered as one floor for providing additional openings.

(5) *Doors:—*

- (i) Minimum size shall be 205 cms. x 120 cms.
- (ii) Opening outside in the direction of nearest exit.

(6) *Emergency Exit:—*

(See rule 73 (10) of the Goa Factories Rules, 1985)

- (i) At least one for every room
- (ii) Shall provide free and unobstructed passage.
- (iii) Travel distance to the exit shall not be more than 30 mts.
- (iv) In case of those factories where high hazard materials are stored or used, the travel distance to the exit shall not exceed 22.5 mts.
- (v) If any part of the factory building is above or below the level of the ground floor, then two or more external, separate and substantial stairways of fireproof material shall be provided at diagonally opposite levels to provide direct access to the ground floor.
- (vi) Stairway shall not have angle greater than 45° to the horizontal and width less than 90 cms.

(7) *Breathing Space*:—

Breathing space of 14.2 cubic mts./worker is required. Actual height upto 4.2 mts. shall only be taken into account for calculating the breathing space (See Annexure-IV).

(8) *Overcrowding*:—

- (i) Space for free movement.
- (ii) In power factories at least 3.3 sq.mts. space is required for each worker.
- (iii) Non-power factories, space required is 1.5-2.3 sq. mts. Space occupied by machinery and other fixtures not to be considered.
- (iv) For workers who squat on the floor and work, space required per worker is 1.47 sq. mts. in addition to the space required for free movement.

(9) *Spacing of Machinery*:—

Minimum 1 meter distance is to be allotted in between machinery and fixtures like planers, etc. whose traverse of the bed is towards the wall, then a clear space of at least 45 cms. between the wall and the maximum traverse of the bed with the largest size of the object to be turned shall be left.

(10) *Ventilation*:—

(See rule 24 of the Goa Factories Rules, 1985)

- (i) Ventilation standard specified in the Act and the Rules thereunder shall generally be adhered to.
- (ii) Openings in the wall shall be at least more than 15% of the floor area.
- (iii) Minimum air movement-30 mts./min.
- (iv) (a) every 3.75 mts. height is considered as one floor area.  
(b) only openable window area is taken in consideration for ventilation.
- (v) Ridge ventilators shall be provided for the full length of the roof.
- (vi) Roof extractors, ventilation cowl to be provided.
- (vii) Openings or openable ventilators needed for each bay of north light roof.

(11) *Mezzanine Floor*:—

- (i) Sufficient head room over all working platforms is needed.
- (ii) Platforms and stepways above floor level shall be provided with hand rails on all the sides and toe boards.

(12) *Exhaust*:—

Effective dust/fume/heat extraction system is necessary for local exhaust wherever painting buffing, heat processes, etc., are involved. Details of systems adopted to remove heat, dust, fume, vapour, smoke, gases, air-borne contaminants, radio-active waste, etc. shall be given and shall be shown in plans.

(13) *Illumination and Electrical Fittings*:—

- (i) Standard of lighting shall be as per ISI specifications (See Rule 37 of the Goa Factories Rules, 1985).

- (ii) All wiring shall be of industrial type.
  - (iii) Flame-proof wiring and fittings to be provided in explosive environment.
- (14) *Sanitary Facilities:—*  
(See Rules 47 to 56 of the Goa Factories Rules, 1985)
- (i) Separately for male and female workers.
  - (ii) Independent entry for male and female workers.
  - (iii) Well distributed in convenient places.
  - (iv) In following number:-
    - (a) Latrines:-  
One for every 25 upto 100 workers and thereafter one for every 50 workers.
    - (b) Urinals:-  
One for every 50 upto 500 workers and thereafter one for every 100 workers.
- (15) *Washing Facilities:—*  
(See Rule 91 of the Goa Factories Rules, 1985)
- (i) Separately for male and female workers.
  - (ii) Independent entry for male and female workers.
  - (iii) Well distributed in convenient places.
  - (iv) In following number:-
    - (a) Wash places:-  
One for every 20 upto 200 workers and thereafter one for every 50 workers.
    - (b) Bathrooms:-  
One for every 25 upto 100 workers and thereafter one for every 50 workers.
- (16) *Arrangement for Drying of Wet Clothing and Keeping Clothing:—*  
(Applicable to factories listed under Rule 92 of the Goa Factories Rules, 1985.)  
Separately for male and female workers.
- (17) *Canteen:—*  
(Applicable to factories employing 250 and more workers. See rule 96 of the Goa Factories Rules, 1985.)
- (i) 1 sq. mt. per worker.
  - (ii) To accommodate 30% workers working at a time.
  - (iii) 15 mts. away from source of obnoxious dust, fumes or smoke, coal-stack, latrines, urinals, boiler house, ash dumps, noisy areas, etc.
  - (iv) Sufficiently lighted.
  - (v) Floor and inside walls upto a height of 1.2 mts. from the floor shall be of smooth and impervious material.
  - (vi) Minimum height shall be 3.75 mts.
- (18) *Shelter/Rest Room and Lunch Room:—*  
(Applicable to those employing 150 and more workers).  
(See rule 103 of the Goa Factories Rules, 1985.)
- (i) In addition to dining hall required under section 46.
  - (ii) 1.12 sq. mts. of floor area per worker.
  - (iii) Heat resistant material for wall and roof.
  - (iv) Minimum height shall be 3.75 mts.

(19) *Creche*:—

(Applicable when female employment is 30 and more).

(See Rule 104 of the Goa Factories Rules, 1985.)

- (i) 2 sq. mts. of floor area for child required.
- (ii) Washing arrangement for children.
- (iii) Sanitary facilities.
- (iv) Cupboard for storage.
- (v) Room for the nurse.
- (vi) Playground suitably fenced.
- (vii) Arrangement for storing milk, food, etc.
- (viii) Mother's feeding room.
- (ix) Minimum height shall be 3.75 mts.
- (x) Shall be away from source of obnoxious dust, fumes or smoke, coal-stack, latrines, urinals, boiler house, ash dumps, noisy areas, etc.

(20) *Ambulance Room*:—

(Applicable when 500 and more workers are employed)

(See rule 95 of the Goa Factories Rules, 1985.)

- (i) Minimum area 24 sq. mts.
- (ii) Floor and walls of smooth, hard and impervious material.
- (iii) Doctor's examination room.
- (iv) Sitting room for visitors.
- (v) Latrines, urinals and wash places.

(21) *Drinking Water*:—

(See rule 41 to 46 of the Goa Factories Rules, 1985.)

- (i) 5 lts./worker/day.
- (ii) Public water supply.

OR

- (iii) Any other source approved by Health Authorities.
- (iv) One water centre for every 150 workers.
- (v) One on each floor.

(22) *Fire Fighting Arrangement*:—

(See rule 73 of the Goa Factories Rules, 1985.)

- (i) Fire hydrant in the form of 15 cms. diameter pipe to supply 500 lts. of water per minute, at a pressure not less than 7 kgs./sq. cms., to give flow for 100 minutes. Hydrant point shall be positioned at convenient location from store and other areas.
- (ii) Fire extinguishers, fire buckets, etc.

(23) *Decontamination Facilities*:—

Decontamination facilities shall be provided in accordance with rule 90 Q of the Goa Factories Rules, 1985.

## ANNEXURE - V

## The First Schedule

(See section 2(cb) of the Factories Act, 1948)

**List of Industries Involving Hazardous Processes**

- (1) Ferrous metallurgical Industries
  - Integrated Iron and Steel
  - Ferro-alloys
  - Special Steels
- (2) Non-ferrous metallurgical Industries
  - Primary Metallurgical Industries, namely, zinc, lead, copper manganese and aluminium
- (3) Foundries (ferrous and non-ferrous)
  - Castings and forgings including cleaning or smoothing/roughening by sand and shot blasting.
- (4) Coal (including coke) Industries.
  - Coal, Lignite, Coke, etc.
  - Fuel Gases (including Coal gas, Producer gas, Water gas)
- (5) Power Generating Industries
- (6) Pulp and Paper (including paper products) Industries
- (7) Fertilizer Industries
  - Nitrogenous
  - Phosphatic
  - Mixed
- (8) Cement Industries
  - Portland Cement (including slag cement, puzzolona cement and their products)
- (9) Petroleum Industries
  - Oil Refining
  - Lubricating Oils and Greases
- (10) Petro-chemical Industries
- (11) Drugs and Pharmaceutical Industries
  - Narcotics, Drugs and Pharmaceuticals
- (12) Fermentation Industries (Distilleries and Breweries)
- (13) Rubber (Synthetic) Industries
- (14) Paints and Pigment Industries
- (15) Leather Tanning Industries
- (16) Electro-plating Industries
- (17) Chemical Industries
  - Coke Oven by-products and Coaltar Distillation Products
  - Industrial Gases (nitrogen, oxygen, acetylene, argon, carbon-dioxide, hydrogen, sulphur-dioxide, nitrous oxide, halogenated hydro-carbon, ozone etc.)
  - Industrial Carbon
  - Alkalies and Acids
  - Chromates and dichromates
  - Leads and its compounds
  - Electrochemicals (metallic sodium, potassium and magnesium, chlorates, perchlorates and peroxides)
  - Electrothermal produces (artificial abrasive, calcium carbide)
  - Nitrogenous compounds (cyanides, cyanamides and other nitrogenous compounds)

- Phosphorous and its compounds
- Halogens and Halogenated compounds (Chlorine, Fluorine, Bromine and Iodine)
- Explosives (including industrial explosives and detonators and fuses)
- (18) Insecticides, Fungicides, Herbicides and other Pesticides Industries
- (19) Synthetic Resin and Plastics
- (20) Man-made Fibre (Cellulosic and non-cellulosic) Industry
- (21) Manufacture and repair of electrical accumulators
- (22) Glass and Ceramics
- (23) Grinding or glazing of metals
- (24) Manufacture, handling and processing of asbestos and its products
- (25) Extraction of oils and fats from vegetable and animal sources
- (26) Manufacture, handling and use of benzene and substances containing benzene
- (27) Manufacturing processes and operations involving carbon disulphide
- (28) Dyes and Dyestuff including their intermediates
- (29) Highly flammable liquids and gases.

—————  
ANNEXURE - VI

(See rule 131 of the Goa Factories Rules, 1985)

Schedules to said rule 131	Dangerous manufacturing processes or operations
(1) Schedule I	Manufacture of aerated water and processes incidental thereto.
(2) Schedule II	Electrolytic plating or oxidation of metal articles by use of an electrolyte containing chromic acid or other chromium compounds.
(3) Schedule III	Manufacture and repair of electric accumulators.
(4) Schedule IV	Glass manufacture
(5) Schedule V	Grinding or glazing of metals
(6) Schedule VI	Manufacture and treatment of lead and certain compounds of lead.
(7) Schedule VII	Generating petrol gas from petrol
(8) Schedule VIII.	Cleaning or smoothing, roughening, etc. of articles by a jet of sand, metal shot or grit or other abrasive propelled by a blast of compressed air or steam.
(9) Schedule IX	Liming and tanning of raw hides and skins and processes incidental thereto.
(10) Schedule X	Certain lead processes carried on in printing presses and type foundries
(11) Schedule XI	Manufacture of pottery.
(12) Schedule XII	Chemical works
(13) Schedule XIII	Manufacture of articles from refractory materials.
(14) Schedule XIV	Handling and processing of asbestos, manufacture of any article of asbestos and any other process of manufacture or otherwise in which asbestos is used in any form.
(15) Schedule XV	Handling or manipulation of corrosive substances.
(16) Schedule XVI	Processing of cashew nuts
(17) Schedule XVII	Compression of oxygen and hydrogen produced by the electrolysis of water.
(18) Schedule XVIII	Process of extracting oils and fats from vegetables and animal sources in solvent extraction plants.
(19) Schedule XIX	Manufacture or manipulation of manganese and its compounds.



(20)	Schedule XX	Manufacture or manipulation of dangerous pesticides.
(21)	Schedule XXI	Manufacture, handling and usage of benzene and substances containing benzene.
(22)	Schedule XXII.	Manufacturing process or operations in carbon disulphide plants.
(23)	Schedule XXIII	Manufacture or manipulation of carcinogenic dye intermediates.
(24)	Schedule XXIV	Operations involving high noise levels.
(25)	Schedule XXV	Manufacture of Rayon by Viscose Process.
(26)	Schedule XXVI	Handling and Processing of Highly Flammable liquids and flammable compressed Gases.
(27)	Schedule XXVII	Operations in Foundries
(28)	Schedule XXVIII	Fireworks manufactories and match factories
(29)	Schedule XXIX	Manipulation of stone or any other material containing free silica.”.

1. *Substitution of Form No. 2.*— For Form No. 2 of the principal Rules, the following Form shall be substituted, namely:—

“FORM No. 2

(See rules 6, 8, 11 and 15)

**Application for Registration and Grant of License and/or Notice of Occupation or Amendment of Licence or Transfer of License**

1. Application for (Tick one or more, as applicable)
  - (a) Registration, Grant of Licence and/or Notice of Occupation : .....
  - (b) Amendment of license for
    - (i) Change in name of the factory due to acquisition or merger or any other reasons to be specified : .....
    - (ii) Addition/Deletion of the Manufacturing process/Product : .....
    - (iii) Increase/Decrease in maximum number of workers on any day : .....
    - (iv) Increase/Decrease in installed power : .....
    - (v) Addition/Deletion of the premises : .....
  - (c) Transfer of license by virtue of change of Occupier : .....
2. Last plan approval No. and date granted by Chief Inspector : .....
  - (a) Name and complete residential address of the occupier, that is—
    - (a) the proprietor; OR : .....
    - (b) one of the partners of the firm appointed by Resolution; OR : .....
    - (c) a director of the company appointed by Board Resolution; OR : .....
    - (d) the person appointed to manage the affairs of the factory owned or controlled by Central Government or State Government or local authority; OR : .....
    - (e) any other (specify) : .....
  - (b) (i) Full name and postal address of the factory with Pin Code : .....
  - (ii) Telephone No. : .....
  - (iii) e-mail id : .....

(c) (i) Whether factory already registered : Yes/No  
 (ii) If yes, registration No. : .....  
 (iii) Licence No. : GOA/.....  
 (iv) If no, date from which amenable under Factories Act, 1948 : .....

3. Full name and address of the owner of the premises or building (including the precincts thereof) referred to in section 93. : .....  
 : .....  
 : .....

4. Full name and residential address of the person who shall be the manager of the factory for the purposes of the Act : .....

5. (a) In case of application for registration and grant of license and/or Notice of Occupation, documents as per Annexure I annexed to this form enclosed : Yes/No  
 (b) In case of application for amendment of license, applicable documents as per Annexure II annexed to this form enclosed : Yes/No  
 (c) In case of application for transfer of license by virtue of change of occupier, applicable documents as per Annexure III annexed to this form enclosed : Yes/No

6. Number of workers employed in the factory-  
 Employed in the last 12 months Proposed to be employed in next 12 months

(a) Maximum number : .....  
 (b) Number ordinarily employed\* : .....

7. Total amount of installed power in HP- : .....

Signature of the Occupier :  
 Full Name (in block letters) : .....

Telephone Mobile e-mail  
 No.: ..... No.: ..... id: .....

Signature of the Manager:  
 Full Name (in block letters) : .....

Telephone Mobile e-mail  
 No.: ..... No.: ..... id: .....

Dated:.....

**NOTE:**

- (1) This form shall be completed in block letters.
- (2) If power is not used at the time of filling up this Form but introduced later, the fact shall be communicated to the Chief Inspector of Factories.
- (3) The term 'ordinarily employed' would mean the total number of workers working in all the shifts which shall be over 50% of the working days in the factory.

ANNEXURE – I

**For Registration and Grant of License and/or Notice of Occupation**

- (1) Letter of approval of plans granted by Chief Inspector
- (2) Evidence (objective/documentary) in respect of compliance to the conditions laid, if any, at the time of approval of plans.

## ANNEXURE - II

**A. For change in name of factory**

- (1) Court Order for acquisition/merger (in case of company)
- (2) Certificate of Incorporation issued by Registrar of Companies for change in name (in case of company)
- (3) Purchase/Sale Agreement (other than in case of acquisition/merger)
- (4) List of current Directors/Partners issued by Registrar of Companies/Registrar of Firms
- (5) Board Resolution/Resolution appointing applicant Director/Partner as the Occupier duly signed by all Directors/Partners or certified by Company Secretary (in case of Company) along with reg. No. & seal.
- (6) NOC issued by Local Authority/GIDC for change in name of the factory
- (7) Declaration from the applicant Director/Partner/Proprietor stating that there is no change in the previously approved building/shed/structure, plant & machinery layout and the process/product.

**B. Addition/deletion of manufacturing process/product**

- (1) Letter of approval of plans granted by Chief Inspector for revision in plant & machinery layout for addition/deletion of the process/product.
- (2) List of products/processes carried out before addition/deletion
- (3) List of products/processes carried out after addition/deletion
- (4) Product/process wise name and quantities of raw materials to be used, intermediate products and principal finished products to be produced after addition or deletion
- (5) NOC issued by GSPCB (in case of addition of the process/product)

**C. Increase/Decrease in maximum number of workers on any day**

- (1) Breakup of Safety, Health and Welfare facilities as per prescribed format only in case for increase in maximum No. of workers.

**D. Increase/Decrease in installed power**

- (1) Letter of approval of plans granted by Chief Inspector for revision in plant & machinery layout.

**E. Addition/Deletion of the premises**

- (1) Letter of approval of plans granted by Chief Inspector for revision in site.
- (2) Documents with respect to ownership of premises only in case of addition of premises.

## ANNEXURE – III

**Transfer of license by virtue of change of Occupier**

- (1) List of current Directors/Partners issued by Registrar of Companies/Registrar of Firms
- (2) Board Resolution/Resolution appointing applicant Director/Partner as the Occupier duly signed by all Directors/Partners or certified by Company Secretary (in case of Company) along with reg. No. & seal.
- (3) Letter from earlier Occupier regarding transfer of license in the name of new Occupier/DIR-12 issued by Registrar of Companies indicating cessation of earlier Occupier as Director (in case of company)
- (4) Order of Appointment issued by concerned Ministry/Department in case of Central/State Government owned/controlled factory.
- (5) Succession Deed in case of death of a proprietor along with NOC's from remaining legal heirs in case of multiple legal heirs.

## NOTE:

In case the application submitted is for more than one criteria, the system while listing out the documents shall indicate common document(s) only once."

By order and in the name of the Governor of Goa.

*Anant S. Pangam*, Chief Inspector of Factories and Boilers and ex officio Joint Secretary.

Panaji.

## Department of Personnel

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**Notification**

1/17/2023-PER

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, and in supersession of Government Notification No. 1/4/2010-PER dated 23-09-2020, published in the Official Gazette, Series I No. 27 dated 1-10-2020, the Governor of Goa hereby makes the following rules to regulate the recruitment to the Goa General Service, Group 'B', Gazetted, Non-Ministerial post, in the Directorate of Settlement and Land Records, Government of Goa, namely:—

1. *Short title, application and commencement.*— (1) These rules may be called the Government of Goa, Directorate of Settlement and Land Records, Goa General Service, Group 'B', Gazetted, Non-Ministerial posts, Recruitment Rules, 2024.

(2) They shall apply to the posts specified in column (1) of the Schedule to these rules (hereinafter called as the "said Schedule").

(3) They shall come into force on the date of their publication in the Official Gazette.

2. *Number, classification and level in the pay matrix.*— The number of posts, classification of the said post and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the said Schedule:

Provided that the Government may vary the number of posts as specified in column (2) of the said Schedule from time to time subject to exigencies of work.

3. *Method of recruitment, age limit and other qualifications.*— The method of recruitment to the said posts, age limit, qualifications and other matters connected

therewith shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualification.*— No person who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service:

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where, the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Goa Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Government from time to time in that regard.

These rules are issued in consultation with the Goa Public Service Commission conveyed vide their letter No. COM/II/13/29(1)/94/138 dated 24-04-2024.

By order and in the name of the Governor of Goa.

*Eshant V. Sawant*, Under Secretary (Personnel-I).

Porvorim, 11th July, 2024.

SCHEDULE

1	2	3	4	5	6	7	8	9	10	11	12	13
Name/ /design- nation of the post	Number of posts	Classifi- cation	Level in the pay matrix	Whether selection post or non- -selec- tion post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age & educational qualifications prescribed for the direct recruits will apply in the case of promotees	Period of proba- tion, if any	Method of recruitment, whether by direct recruit- ment or by promotion or by deputation/ /absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/ /deputation/ /absorption, grades from which promo- tion/deputation/ /absorption is to be made	If a D.P.C./ /D.S.C. exists, what is its compo- sition	Circum- stances in which the Goa Public Service Commission is to be consulted in making recruitment
(1) Inspector of Survey and Land Records (15 posts).	16 (2024)	Goa General Service, Group 'B', Gazetted, Non- Ministe- rial.	L-8.	Selec- tion.	N.A.	N.A.	N.A.	Two years.	By promotion, failing which, by deputa- tion.	<b>Promotion:</b> (i) 75% from the Supervisors with three years regular service in the grade or with eight years combined regu- lar service in the grade of Supervisor and Head Surveyor. (ii) 25% from the Draftsman Grade-I with six years regu- lar service in the grade.	Group 'B', D.P.C. consisting of:— (1) Chairman/ /Member of the Goa Public Ser- vice Commi- ssion—Chair- man. (2) Chief Secretary or his nominee —Member. (3) Administrative Secretary/Head of Department —Member.	Consultation with the Goa Public Service Commission is necessary for promotion, confirmation, selecting an Official for appointment by deputation and for amen- ding/relaxing any of the provisions of these rules.
(2) Assistant Survey and Settlement Officer (01 post).												

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